

Maxwell Memorial Library Monthly Meeting

Minutes Monday, January 22, 2018

Present: Trustees, Sue Mezey, Mike Dendis, Lucille Adorante, Donna Breen, Kris Northrop;
Director Amanda Perrine

Call to Order: 6:53 pm

Motion to dispense with the reading of the December 2017 meeting minutes made by Donna Breen, seconded by Sue Mezey. Unanimous vote in favor.

Motion to accept December 2017 meeting minutes made by Mike Dendis, seconded by Donna Breen. Unanimous vote in favor

Treasurer's Report: Presented by Michael Dendis

- November end balance - \$224741.86
- November revenue - \$6283
- November total operating expenses – \$35911
- November expenses over receipts - \$29627

Motion to approve the December treasurer's report made by Sue Mezey, seconded by Donna Breen. Unanimous vote in favor.

Motion to change By-Laws from requiring two signatures on each check, will now require one signature; checks in excess of \$3000 will require two signatures made by Sue Mezey, seconded by Donna Breen. Unanimous vote in favor.

Motion to change Article 5 of the By-Laws of the Library – Board of Trustee membership to consist of seven members made by Kristen Northrop, seconded by Sue Mezey. Unanimous vote in favor.

Director's Report: Presented by Director Amanda Perrine

- Youth Librarian Melissa Lewandowski expecting a baby this summer.
- Jenny Groth interested in serving as summer reading program intern.
- PayPal account has been switched to Amanda Perrine

Motion to approve Director Perrine's December Director's report as presented made by Donna Breen, seconded by Mike Dendis. Unanimous vote in favor.

Presidents Report:

- February meeting cancelled.
- March meeting changed from March 19 to March 26.

Friends Update: Lucille Adorante

- Chocolate raffle drawing will be on 2/8/18. Tickets are \$2 each/ 5 for \$5.
- Have compiled a best book list for 2017.

- Next meeting will be 2/6/18, planning to do a Valentine craft.
- Friends group donated \$500 to the annual drive.
- Lucille Adorante will continue as BOT representative to the Friends.

Committee Reports:

- \$6645 generated from the Annual Appeal
- Will discuss fundraising opportunity with Delta Sonic at March meeting
- Fiscal year change – now October 1 – September 30.

Centennial Celebration:

- Rena Brower will take on the planning of the Celebration
- Village will share Mile Long Sale day with the Library
- Cam's Pizza will bring their food truck on site during the Centennial Celebration
- Diane Dwire interested in helping with the event
- Rena compiling list of names and addresses to send to businesses
- Eagle Newspapers will be notified

Old Business:

- None

New Business:

- Computer WIFI and internet policy updated to allow patrons with fines to use computers.

Motion to approve the new internet and computer policy as revised made by Mike Dendis, seconded by Donna Breen. Unanimous vote in favor.

Annual Report:

- Due end of February.
- Frank and Rena in process of gathering information.
- Amanda Travis to assist new director Amanda Perrine with the final report preparations.

Trustee Elections:

Motion to approve a new slate of BOT officers as listed below made by Sue Mezey, seconded by Donna Breen. Unanimous vote in favor.

- *Lucille Adorante – President*
- *Sue Mezey – Vice President*
- *Mike Dendis – Treasurer*
- *Donna Breen/Kris Northrop – Secretary*

Motion to adjourn the January 2018 meeting at 7:29 pm made by Donna Breen, seconded by Kris Northrop. Unanimous vote in favor.

Adjournment: 7:29 pm

Respectfully submitted: Kristen Northrop co-secretary

Next meeting: March 26, 2018 at 6:00 pm