

MAXWELL MEMORIAL LIBRARY  
MONTHLY MEETING's MINUTES  
Monday, April 16,2018

PRESENT: Trustees- Lucille Adoranti, Donna Breen, Michael Dendis, Megan Glass, Sue Mezey,  
Barb Parsons; Director – Amanda Perrine

ABSENT: Trustee- Cynthia Drake

CALL TO ORDER : 6:00 PM

Welcome and Visitor Acknowledged : Tanya Wilson, staff member

REPORTING ;

Motion was made to dispense with the reading of the minutes from March 26<sup>th</sup> meeting by Sue Mezey, seconded by Megan Glass. Unanimous vote in favor.

Motion to accept the minutes from March 26<sup>th</sup>'s minutes was made by Megan Glass, seconded by Sue Mezey. Unanimous vote in favor.

TREASURER'S REPORT : presented by Michael Dendis

- \* March end balance - \$ 158,203.65
- \* March revenue - \$ 953.00
- \* March total operating expenses - \$23, 965.00
- \* March expenses over receipts - \$23,001.00

Motion to approve treasurer's report was made by Barb Parsons, seconded by Sue Mezey. Unanimous vote in favor.

DIRECTOR'S REPORT ; presented by Amanda Perrine

( see director's report of April 16,2018) Motion to approve Director's report as presented was made by Donna Breen, seconded by Michael Dendis. Unanimous vote in favor.

PRESIDENT'S REPORT: presented by Lucille Adoranti

- \* May's board meeting will be May 21, 2018
- \* May's board calendar was reviewed.
- \* Strategic plan will be discussed at May's meeting

FRIENDS OF THE LIBRARY REPORT; presented by Lucille Adoranti

- \* Summer reading was discussed, headed by Jennifer Groth.
- \* Met with Chris Brown, West Genesee's superintendent.
- \* Barb Parsons was appointed to represent the board at Friend's meetings. Next one May 1<sup>st</sup>.
- \* National Library Week – book give away by author Misty Copeland, Honorary Chairperson.
- \* Received official status recognition from the IRS as a 501(c)(3).

COMMITTEE REPORTS: presented by Amanda Perrine

Library Centennial Celebration and Open House:

- \* Saturday May 19<sup>th</sup>, 10:00 – 3:00
- \* Magician at 11:00 and barber shop quartet at 1:00

- \* New library to be displayed.
- \* Pencils, balloons, flags, and spinners available.
- \* Photo display.
- \* Village garage sale
- \* Friends' geranium sale pick up. Last day to order May 1<sup>st</sup>
- \* Refreshments – cake and punch
- \* Rena will be inviting dignitaries

#### Memorial Day Parade

- \* May 28<sup>th</sup>
- \* Float for the parade
- \* Tanya is working on design
- \* Hand out candy and bookmarks from float

OLD BUSINESS : none

#### NEW BUSINESS:

##### By-Laws to Be Changed:

- \* Article IV will now read:

“ Any resident of West Genesee Central School District, who holds a valid Onondage County Public Library card, is a member of the association. Membership entitles one to use the library. “

- \*Article V will now read:

“ Nominees must live in the West Genesee Central School District.”

Motion to change the By-Laws was made by Sue Mezey, seconded by Donna Breen.  
Unanimous vote in favor.

##### Weather Closing Policy:

- \* When West Genesee is closed, library will officially open at noon or at the discretion of the Director.
- \* Policy will be written and voted on at the May meeting.

Memorandum of Understanding Between Friends and Maxwell Board of Trustees suggested changes will now read:

- \* The library agrees to supply the Friends with a “wish list” QUARTERLY, IF NEEDED, with requests for funds which include dollar amounts and purpose of request.
- \* The library agrees to provide the Friends with staff support, DEPENDENT UPON STAFF AVAILABILITY, to assist them with publicity, meeting coordination, and Friends' fund-raising events. LIBRARY PROVIDES A SPACE FOR THE FRIENDS' TO CONDUCT THEIR FUND-RAISING ACTIVITIES.
- \* The Library agrees to provide the Friends with public display space for membership brochures and promotional materials. ( rest of this item to be deleted)

Social media policy with Friends and MOU agreement changes will be voted on in May

Fund-raising

- \* Committee was formed to draft a fund-raising letter to solicit finds from local businesses.
- \* Camillus Chamber of Commerce will be contacted for a list of all area businesses.
- \* Committee members: Lucille Adoranti, Michael Dendis, Megan Glass and Amanda Perrine.

GUEST COMMENTS:

Tonya Wilson referred to the Friends' social media page. We do not post on their page. She shares Friends' posts on Library page.

ADJOURNMENT : 8:00 PM

Motion at adjourn was made by Megan Glass , seconded by Barb Parsons. Unanimous vote in favor.