

MAXWELL MEMORIAL LIBRARY  
BOARD OF TRUSTEES  
MONTHLY MEETING'S MINUTES  
Monday, April 15,2019

PRESENT: Trustees: Lucille Adorante, Donna Breen, Michael Dendis, Cynthia Drake,  
Megan Glass, Sue Mezey, Barb Parsons  
Director: Amanda Perrine

CALL TO ORDER: 6:00PM

REPORTING:

Motion was made to forego the reading of and approve the minutes as written of the meeting of March, 18, 2019 by Megan Glass, seconded by Barb Parsons.  
Unanimous vote in favor.

TREASURER'S REPORT: Presented by Mink Dendis.

Items as of March, 31<sup>st</sup>:

End Balance \$201,048.60

Revenue \$2,993.00

Total Operating Expenses \$25,977.00

Expenses Over Receipts \$22,984.00

Motion was made to accept the Treasurer's report for March by Donna Breen, seconded by Sue Mezey. Unanimous vote in favor.

DIRECTOR'S REPORT: Presented by Amanda Perrine.

\* Margaret Little is our Green Bag Lady, creating cloth bags to give to our patrons.

\*Reminder: Sexual Harassment training is Thurs., May 9<sup>th</sup> at 6:00 PM at Marcellus Library. Maxwell will close at 5:30 so all can attend.

\* We should have the 990 report for May meeting.

\* Lawn care is done for now. They will be back to trim.

Motion was made to approve the Director's report by Mike Dendis, seconded by Cynthia Drake. Unanimous vote in favor.

PRESIDENT'S REPORT: Presented by Lucille Adorante.

\* May Board Calendar: Budget Committee ( Mike and Amanda) will meet to draft budget.

\* Next meeting will be Monday, May 20, 2019

FRIENDS OF THE LIBRARY REPORT: Presented by Barb Parsons.

\* Guest speaker at April 3<sup>rd</sup> meeting was Mayor Patricia Butler-Rhoades.

\* Four dozen Hershey Kiss roses were handed out in the library on Valentine's Day.

\* Considering doing the Delta Sonic Car Wash fundraiser again this year.

\* Geranium sale orders with payment began April 8<sup>th</sup>. Orders must be in by May 10<sup>th</sup>. Pickup is at Village Hall on Saturday, May 18<sup>th</sup>.

OLD BUSINESS:

\* Photo policy still needs OCPL's opinion. Considering posting signs to say if patrons do not want their picture taken in library, they may "opt out".

- \*Signatories: Sue Mazey's name will be added to Key Bank account as a signatory. Names of people no longer on the board will be deleted.
- \* Sign quotes: still waiting. Rotary asked if they might contribute, and they would like something in writing before committing.
- \* Furnace quotes: Several companies have been contacted, but we are still awaiting quotes.

**NEW BUSINESS:**

- \* We received a grant of \$3,080 to digitize the West Genesee Yearbooks the library has. Grant came from Central NY Library Resources Council, so no money crosses hands. Idea to put in newsletter to our patrons the request for yearbooks from missing years in our collection, so that the digitized set will be complete.
- \* Sue Mezey plans to compose a letter to our elected town officials asking what they have done for the town educationally in replacement for the money town board no longer gives to us. Perhaps could help with the new sign.

**ADJOURNMENT: 6:52 PM**

Motion was made to adjourn the meeting by Cynthia Drake, seconded by Barb Parsons. Unanimous vote in favor.

Respectfully Submitted  
Donna Breen, Secretary

