

Maxwell Memorial Library 2018 Budget

Based on fiscal year 10/1/17 - 9/30/18

Approved by board 11/27/2017

INCOME

2017 2018

SOURCE GRANTS:

Town of Camillus	\$33,000	\$0
West Genesee School	\$289,079	\$289,079
WGCS D increase		\$0
State Aid	\$5,500	\$5,600
Retained Earnings		\$17,591
Total Grant Receipts	\$327,579	\$312,270

Book Sales	\$3,000	\$2,400
Cash Drawer	\$7,000	\$5,500
Friends of the Library	\$2,000	\$2,000
Fund Raising	\$8,000	\$12,000
Other Gifts & Donations	\$500	\$1,200
Grants	\$2,000	\$2,000
Interest Income	\$600	\$600
Miscellaneous	\$1,200	\$500
From Retained Earnings	\$26,777	\$0
Total Other Receipts	\$51,077	\$26,200

TOTAL ALL REVENUE \$378,656 \$338,470

PERSONNEL COSTS:

Total Wages	\$212,500	\$202,500
Total Salaries	\$212,500	\$202,500

EMPLOYEE BENEFITS:

Disability Insurance	\$1,200	\$2,025
Payroll Taxes	\$16,256	\$15,475
Workman's Comp	\$4,000	\$3,000
Total Benefits:	\$21,456	\$20,500

Total Personnel Costs \$233,956 \$223,000

LIBRARY MATERIALS & SERVICES:

Automation & Technology	\$17,800	\$3,200
AV Materials	\$15,700	\$12,000
Books	\$40,000	\$32,000
Library Equipment/Supplies	\$6,000	\$6,000
OCPL System Services	\$6,500	\$6,600
Periodicals	\$3,500	\$3,000
Program Expenses	\$3,000	\$5,800
Total Library Materials	\$92,500	\$68,600

OPERATIONS AND BUILDING MAINTENANCE:

Carpet Cleaning	\$600.00	\$600
Cleaning	\$11,500	\$8,900
Fuel & Utilities	\$6,200	\$5,200
Insurance	\$5,000	\$3,500
Repairs & Maintenance	\$3,000	\$4,000
Water & Sewer	\$800	\$600
Yard Maint & Snow Removal	\$3,000	\$3,000
Total Repairs & Maintenance	\$30,100	\$25,800

OTHER OPERATING EXPENSES:

Accounting Fees	\$6,600	\$6,600
Payroll Fees	\$900	\$850
Marketing	\$2,000	\$1,000
Dues & Registrations	\$800	\$800
Miscellaneous	\$300	\$200
Office Supplies	\$4,000	\$4,000
Postage & Freight	\$2,000	\$800
Professional Development	\$2,800	\$2,800
Professional Expenses	\$700	\$200
Telecommunications	\$2,000	\$2,000
Total Operating Expenses	\$22,100	\$19,250

TOTAL ALL EXPENSES **\$378,656** **\$336,650**