

MAXWELL LIBRARY

Board of Trustees Meeting and Agenda

May 18, 2020

MEETING CALLED TO ORDER President Lucille Adorante

ATTENDING VIA ZOOM

Lucille Adorante President Alyssa Ali Director, Donna Breen Iphone
Cynthia Drake, Michael Dendis, Megan Glass, Barbara Parsons,
Marcia Wickert, Sally Kondziela

WELCOME VIA ZOOM Rena Brower Interim Director, Robin Pierce ,
Cheryl Robinson, Jennifer Groth, Mary Lou Rohner

MINUTES No corrections Motion to Approve April 20, 2020 Meeting
Megan Glass
Seconded Michael Dendis
All in Favor

Motion to Approve Meeting May 11, 2020
Megan Glass
Seconded Cynthia Drake
All in Favor

TREASURERS REPORT Michael Dendis

Ending Balance \$201,811.01
Total Revenue \$511.00
Operating
Expenditures \$22,310.00
Expenses over
Receipts \$21,520.00

Michael spoke to the Board regarding monies available for the boiler and carpet cleaning. The boiler will be taken care of with monies from the Future Building Fund. There has been \$600 allotted to do the carpet cleaning The quote was exceeding that amount. There will be further discussion and another quote from another company.

The carpet cleaning will be tabled until later in the year after the library is back to regular hours .There has been some savings on salary and hourly personnel.

Motion to Approve Donna Breen
Seconded Barbara Parsons
All in Favor

DIRECTORS REPORT Alyssa Ali

A report was sent to the Board via e-mail. Her discussion was in reference to the quote to the boiler by Ernie Kreis. It has been an eventful first month. We have had 3 staff meetings for requirements for the reopening. I find the staff to be very helpful and supportive. Rena has been so helpful in the transition of Director. City and Branch Libraries will be opening for curbside pickup on May 26th with their staff coming in on the 20th. We still have to wait for guidance from the Governor on which Phase we are under. Most likely we will be stream lining with Marcellus and Fairmount sharing opening procedures. Mary Little has resigned. I feel there is not a need to replace her at this time. Pete is working on a new web site.

Motion to Accept Barbara Parsons
Second Donna Breen
All in Favor

PRESIDENTS REPORT Lucille Adorante

Our next meeting on June 15th will be via Zoom. Fairmount will have a new Director soon. We will discuss boiler information under Old Business. The Live Stream Meeting May 27th is on the Budget. Amanda has submitted ours prior to her departure with Fairmount Library with the 2% increase.

FRIENDS Barbara Parsons

I attended the meeting on-line. The discussion was that they will do a bulb sale in the fall. Then they had a Book Chat.

FUNDRAISING
Bulb Sale ---fall Friends
50/50 Raffle in Fall
Annual Fund Drive
Possible Christmas Tree Raffle

Friends Geranium Sale

Next years suggestions.

Pot of Gold Fundraiser
Wine and Cheese Festival

Strategic Planning Committee Cynthia Drake

Still in the process of updating. Continue meetings with
Committee. Looking for input from FRIENDS as well.

OLD BUSINESS

Boiler---Alyssa and Lucille will contact E. Kreis regarding
the contract for warranty. If this is satisfactory we will go
with him for the broiler. Taking the monies out of the
Future Building Fund.

Motion made by Michael Dendis
Seconded Donna Breen
All in Favor

Lucille then described that the new broiler would be cast-
iron. They can use our existing vent. If it can be clarified
that there not an issue with warranty, if all agree we can
go with E.Kreis.

Motion made by Cynthia D.
Seconded Barb P.
All in Favor

NEW BUSINESS

Stanley Steamer quote \$980.00. The Board felt it was
excessive. It included many extras . Alyssa explained
that she felt some were not needed. However the
discussion was tabled at this time until the library was
open. Alyssa will find out more info on the carpets.

MLS Grant information---difficult to obtain information.
Alyssa still finding out requirements. Thus far we appear

non-applicable.

GUEST COMMENTS

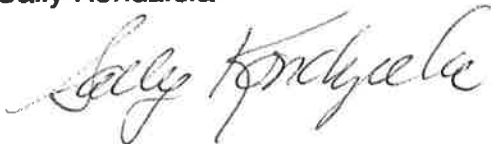
Jennifer Groth----could that Grant possibly be put in part with the school library? It was explained the Grant was only for Libraries and Museums by Alyssa.

ADJOURNMENT

President Lucille Adorante at 7:19 pm

Motion made by Cynthia Drake
Seconded by Michael Dendis
All in Favor

Respectfully Submitted
Sally Kondziela

A handwritten signature in cursive script that reads "Sally Kondziela".