

# MAXWELL MEMORIAL LIBRARY

## Board of Trustees Meeting Agenda

June 15th, 2020 NOTE: Due to the COVID-19 protocols, this meeting is to be held virtually via Zoom.

### CALL TO ORDER

VISITOR ACKNOWLEDGMENT AND WELCOME--NOTE: Visitors should email [director@maxwellmemoriallibrary.org](mailto:director@maxwellmemoriallibrary.org) no later than June 12, 2020 by 5 PM with their request to attend. A Zoom meeting invitation will be emailed to them.

### REPORTING

Approval of Last Trustee Meeting Minutes: Board Secretary Trustee approval needed

Treasurer's Reports: Michael Dendis Trustee approval needed

Statement of Revenue and Expenditures Balance Sheet and Fund Balance

Director's Report: Trustee approval needed  
PPP application update

President's Reports: Lucille Adorante  
July Board Calendar  
Next meeting Monday, July 20th at 6 pm?? Or Aug 17th??  
Budget Referendum Vote  
New Fundraising Meeting  
Americu Acct

Friends of the Library Report: Barb Parsons

Strategic Plan Committee Report

### OLD BUSINESS

The Boiler  
Carpets cleaned

### NEW BUSINESS

Hiring new Circulation Clerk to replace Margaret  
Training opportunity for Alyssa:

[https://www.alastore.ala.org/content/library-director-bootcamp-getting-skills-you-need-workshop?fbclid=IwAR2IFLaF\\_ephI0vagwVfomh\\_Aa2C5\\_W-gkMvwqp1Uzy3g11bd6FJsMEKlw](https://www.alastore.ala.org/content/library-director-bootcamp-getting-skills-you-need-workshop?fbclid=IwAR2IFLaF_ephI0vagwVfomh_Aa2C5_W-gkMvwqp1Uzy3g11bd6FJsMEKlw)

GUEST COMMENTS

VISITORS TO BE EXCUSED

EXECUTIVE SESSION if needed

RETURN TO REGULAR SESSION

ADJOURNMENT