

MAXWELL MEMORIAL LIBRARY

Board of Trustees Meeting Agenda

October 19th, 2020 NOTE: Due to the COVID-19 protocols, this meeting is to be held virtually via Zoom.

CALL TO ORDER

VISITOR ACKNOWLEDGMENT AND WELCOME--NOTE: Visitors should email director@maxwellmemoriallibrary.org no later than October 16th by 5 PM with their request to attend. A Zoom meeting invitation will be emailed to them.

REPORTING

Reading and Approval of Last Annual Meeting Minutes (Oct 28, 2019).

Treasurer's Report: Michael Dendis

Total Revenue

Total Expenses

Excess Revenue Over Expense

Director's Report: Alyssa Ali

President's Reports: Lucille Adorante

Reappointment of Trustees for 2020 - 2021

Board Officers for 2020 - 2021

Vote on extending term of current president for 1 year: Approval Needed

OLD BUSINESS

NEW BUSINESS

ADJOURNMENT

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REPORTING

Approval of Last Trustee Meeting Minutes: Board Secretary Trustee approval needed

Treasurer's Reports: September

Michael Dendis - Statement of Revenue and Expenditures Balance Sheet - Trustee approval needed

Director's Report: Trustee approval needed

President's Reports: Lucille Adorante

Annual Appeal

October Board Calendar

Next meeting - Nov. 16th at 6 pm

Fundraising Meeting (Barb and Lucille)

Director Evaluation

Friends of the Library Report: Barb Parsons

Strategic Plan Committee Report - Cynthia

OLD BUSINESS

Boiler

Updates to Employee Handbook

NEW BUSINESS

Money from W. Genesee paid

GUEST COMMENTS

VISITORS TO BE EXCUSED

EXECUTIVE SESSION

RETURN TO REGULAR SESSION

ADJOURNMENT