

MAXWELL MEMORIAL LIBRARY

Board of Trustees Meeting and Agenda

October 19, 2020

ANNUAL MEETING VIA ZOOM

Meeting called to Order at 6:09 pm

PRESENT. Lucille Adorante, Donna Breen, Megan Glass, Marcia Wickert, Cynthia Drake, Michael Dendis, George Mango, Barb Parsons, Alyssa Ali, Sally Kondziela

VISITORS. None present

Minutes Meeting October 28, 2019.

Motion made. Michael D
Seconded. Donna B

Approved as read unanimously

Treasurers report Michael Dendis

Balance 407,935.00

Expenditures. 346,457.00.

Motion made. Marcia
Seconded. Barb P.

Approved unanimously

Directors Report Alyssa Ali

I started at Maxwell Memorial Library on April 20th, 2020 in the midst of a global pandemic. The library had been closed to the public since March. The staff continued working at home. I immediately held two staff meetings, one meeting on Zoom with dissuasions on the direction that we were headed.

We submitted our safety plans to NYS and the Board. Curbside pickup began on June 15th. Summer was successful. Children's summer reading was successful held via Zoom. Our programming moved to Zoom or facebook.

August 17th we opened to the public by appointment. Our programming has moved To either Facebook or Zoom.

Building information news, Driveway was sealed, carpets cleaned, a new AC was installed, new boiler as well.

The Patron Code of Conduct and employee handbook have been revised.

Library Directors have been meeting once a month. I hold staff meetings monthly for the staff here at Maxwell.

Motion made George M.
Seconded. Michael D.
Report Approved as presented Unanimously

Presidents Report

Reappointment of Trustees
Vote approval one more year for president . This will be
Moved to regular meeting.

It was discussed and determined that we rehire Michael
Lisson to do the Forms for 990 forms for 2020.

President determined regular meeting
Vice President. Donna Breen
Treasurer. George Mango
Secretary. Sally Kondziela

Terms

Cynthia Drake. 2018-2021 First term
Megan Glass. 2018-2021 First term
Barb Parsons. 2018-2021 first term
Sally K. 2020-2023 First term

Marcia W. 2020-2023 First term
George Mango 2020-2023 First term
Donna Breen 2020-2023 Second Term

ADJOURNMENT
To go to Regular Meeting



MOTION. Donna Breen
Seconded. Cynthia Deake
All in Favor