

MAXWELL MEMORIAL LIBRARY

NOVEMBER 16, 2020

Board of Trustees Meeting and Agenda

CALL TO ORDER. VIA ZOOM LUCILLE ADORANTE at 6:02 p.m.

NO VISITORS PRESENT

BOARD MEMBERS PRESENT.

Lucille Adorante
Marcia Wickert
Megan Glass
Barbara Parsons
George Mango
Cynthia Drake
Michael Dendis
Donna Breen
Sally Kondziela

MINUTES October 19,2020.

Correction Directors Report. First Paragraph—Third Line the Spelling wording should be discussions.

Motion made. Michael D.
Seconded. Donna B
All in Favor

TREASURERS REPORT.

GEORGE MANGO

Key Bank Checking. 2284.18
Current Assets 417,035.88

Total Liabilities & equity. 417,035.88

George had discussion concerning retained earnings. Would like further review Everything is looking very good . Suggested a look into interest rates for a better return. Michael still hasn't heard from PPP. He is still looking into it.

Motion MadeMarcia Wickert
Seconded Barb Parsons
All in Favor

DIRECTORS REPORT. Alyssa Ali

I have been active in many meetings. I have accepted Vice President of OCSLD The Member Council which I will chair in January. The Strategic Planning and Fundraising Committees of

the Board of Trustees and have attended a meeting with Barb Parsons with the FRIENDS of Maxwell Library.

I have monthly meetings with the staff

A recommendation is being made to include the Director of Youth Services to attend the Board Meetings. Her monthly reports have been welcomed.

PRESIDENTS REPORT. Lucille Adorante

The Annual Appeal has generated \$5327.16 thus far .. I expect the month of December to generate more donations.

There will be no meeting. In December. Our January meeting will be January 11th of 2021.

Lucille discussed a staff appreciation Christmas Lunch possibly on December 16th. It was determined that we would all chip in to facilitate the cost. It was agreed upon by all.

There are tickets for the Christmas tree drawing for sale. Please take some to sell. The drawing will be held on December 14th. Please have all tickets in by the 10th.

FRIENDS REPORT. Barb Parsons

I attended their meeting with Alyssa. Our general consensus was that they need a representative to all of the Board of Trustees Meetings. We would like their participation and thoughts.

STRATEGIC PLANNING. Cynthia Drake

I want to thank everyone .The response has been welcoming. The committee has addressed seven Objectives and Items for future plans for Maxwell Library. Our next meeting will be Nov. 18th at 6pm

NEW BUSINESS

Alyssa discussed the color coded Zones for COVID, to better serve Maxwell Library on availability to be open. The yellow zone is low capacity, limited access. Orange zone is back to drop off and curbside. Red zone is completely closed. Thus far we are still in the yellow zone—business as we have been doing!

OLD BUSINESS

There was discussion on the Plan B option from AP Plumbing . It was accepted by the Board.
Alyssa will contact them to confirm.

Motion made...George Mango
Seconded.....Cynthia Drake
All in Favor

ADJOURNMENT. At. 7:21 p.m. Lucille A.

Motion made. Marcia W.
Seconded. Cynthia D.
All in Favor

RESPECTFULLY SUBMITTED



SALLY KONDZIELA