

MAXWELL MEMORIAL LIBRARY

Board of Trustees Meeting Agenda

January 11, 2021

NOTE: Due to the COVID-19 protocols, this meeting is to be held virtually via Zoom.

CALL TO ORDER

VISITOR ACKNOWLEDGMENT AND WELCOME--NOTE: Visitors should email director@maxwellmemoriallibrary.org no later than January 8th by 5 PM with their request to attend. A Zoom meeting invitation will be emailed to them.

REPORTING

Approval of Last Trustee Meeting Minutes: Board Secretary Trustee approval needed

Treasurer's Reports: September

Jordan Delaporte - KeyBank discussion on investing

George Mango - Statement of Revenue and Expenditures Balance Sheet for Nov/Dec 2020 - Trustee approval needed

Update on PPP loan forgiveness

Director's Report: Trustee approval needed

Friends Webinar on Jan 12 at 2 pm

Youth Services Report: Trustee approval needed

President's Reports: Lucille Adorante

Americu - close acct?

Annual Appeal

Board Evaluation Committee

Dec/Jan/Feb Board Calendar

Discuss increase of Referendum to W. Gen. School District

Next meeting - March 15th at 6 pm

Check signing policy

Friends of the Library Report: Barb Parsons

Strategic Plan Committee Report: Cynthia

OLD BUSINESS

Reevaluate the continuation of curbside service - Feb 1st

NEW BUSINESS

Increasing budget line item - Repairs and Maintenance - from \$6k to \$10k
Creating a budget line item for miscellaneous expenditures i.e. gifts

GUEST COMMENTS

VISITORS TO BE EXCUSED

EXECUTIVE SESSION

RETURN TO REGULAR SESSION

ADJOURNMENT