

# MAXWELL MEMORIAL LIBRARY

## Board of Trustees Meeting Agenda

March 15, 2021

NOTE: Due to the COVID-19 protocols, this meeting is to be held virtually via Zoom.

### CALL TO ORDER

VISITOR ACKNOWLEDGMENT AND WELCOME--NOTE: Visitors should email [director@maxwellmemoriallibrary.org](mailto:director@maxwellmemoriallibrary.org) no later than March 12th by 5 PM with their request to attend. A Zoom meeting invitation will be emailed to them.

### REPORTING

Approval of Last Trustee Meeting Minutes: Board Secretary Trustee approval needed

Treasurer's Reports: January and February

George Mango - Statement of Revenue and Expenditures Balance Sheet for Jan/Feb 2021 - Trustee approval needed

Update on PPP loan forgiveness

Since we aren't doing another PPP: Close Americu Acct?

Director's Report: Trustee approval needed

Meeting with Fairmount

AP Plumbing estimate

Present Annual Report for NYS: Trustee approval needed

Youth Services Report: Trustee approval needed

President's Reports: Lucille Adorante via George M.

Feb/March Board Calendar (annual report, strategic plan)

Next meeting - April 19th at 6

Friends of the Library Report: Barb Parsons/Alyssa, end of March meeting

Strategic Plan Committee Report: Cynthia/Alyssa

Board Evaluation Committee: Megan

Buildings & Grounds Committee: appointments, inspection report

Finance Committee: George/Cynthia/Marcia

Fundraising Committee: Alyssa - Basket Drawing

OLD BUSINESS

Reevaluate the continuation of curbside service: Open for appointments on Feb 16th

NEW BUSINESS

Audit?

Boiler/Insulation

GUEST COMMENTS

VISITORS TO BE EXCUSED

EXECUTIVE SESSION

RETURN TO REGULAR SESSION

ADJOURNMENT