

MAXWELL MEMORIAL LIBRARY

BOARD OF TRUSTEES MEETING AND AGENDA

MAY 17, 2021

Meeting called to order by President Lucille Adorante at 6:03 p m ...

ATTENDANCE. Lucille Adorante, President  
George Mango, Treasurer  
Alyssa Ali, Director  
Donna Breen Vice President  
Barbara Parsons  
Cynthia Drake  
Marcia Wickert  
Megan Glass  
Rena Brower  
Sally Kondziela, Secretary

VISITOR. Ann Henderson

Introductions were made to Ann our prospective new Board Member.  
A motion was made to approve the minutes with corrections.

The minutes were approved with impending corrections to be made..

Motion. Megan Glass  
Seconded. Cynthia Drake  
All in Favor

TREASURERS REPORT. George M.

Key Bank Checking	53,088.91
Key Bank Savings.	197,767.55
Petty Cash	50.00

Total Current Assets 250,916.61

Retained Earnings.	100,002.44
Net Earnings.	150,914.17

A motion was made to approve the Treasurers Report as presented.

Motion Cynthia D.  
Seconded Barbara Parsons  
All on Favor

DIRECTORS REPORT. Alyssa Ali

The Confidentiality Report was given to the board members stating that privacy and confidentiality are part of the library procedures. It stated that information requested from the

users is for the functioning of the library. The library does not disclose or distribute users names, postal addresses,-mail addresses, phone numbers, borrower records or any other personal data of the users.

The library staff will not discuss Maxwell patrons or other information with their friends, relatives, or anyone else outside Maxwell Memorial Library. Conversations in public places will be limited to matters that do not pertain to information a sensitive or confidential nature.

The Board of Trustees of Maxwell Memorial Library also endorses "Privacy: An interpretation of the Library of the Library Bill of Rights" amended by the American Library Association Council June 24th 2019

A motion was made to accept the Confidentiality Policy

Motion Donna  
Seconded Barbara P.  
All in Favor

Our book sale netted \$370.00 I did receive a \$2000.00 Grant for the outdoor garden.

YOUTH SERVICES REPORT. Melissa L

The new literacy Kits have been received well The tree give-away had 39 people that registered..

Melissa has dates and activities lined up for July and August.

The motion was made to accept the Director and Youth Services report

Motion. Megan G.  
Seconded. George M.  
All in favor

PRESIDENTS REPORT. Lucille A.

Lucille has spoken to Gary at the Fairmount Library about attending one of our meetings and our members joining theirs. It was very well received.He thought that it was a great idea,Their meeting is this Wednesday at 7 p.m...At our next meeting Lucille will invite Fairmount Library to our meeting.

George and Lucille are both primary on the credit card account with the old names removed at Key Bank George and I transferred \$50,000.00 to Fidelity Investments. It is a conservative investment account perhaps gaining up to 6% gain.

Our next meeting will be June 21st at 6 . There was discussion about an in-house meeting for us. It was tabled until the June meeting.

FRIENDS. Barbara P

Friends thanked the library trustees for their support in the geranium sale.They were also grateful for the support from other local groups including the Village of Camillus, Camillus methodist Church, Camillus Fire Department and the Solvay Geddes Rotary Club

They are considering a flower sale in the fall.

STRATEGIC PLANNING REPORT. Cynthia D.

I have devised a three year plan for the Library . The following list are areas of importance.

BUILDING AND GROUNDS  
INVOLVEMENT WITH OTHER GROUPS  
ADVERTISING 7 PUBLICITY  
FURURE EXPANSION OF FACILITIES  
TECHNOLOGY  
STAFF TRAINING  
DIVERSITY  
YOUTH SERVICES

A motion was made to accept the Strategic Plan as written.

Motion Barb  
Seconded. George  
All in Favor

BOARD EVALUATION. Megan G

The evaluation will be in January                      A copy will be sent to the Board in January and will  
be assessed at the January meeting 2022.

BUILDING AND GROUNDS. George M.

We are working on repairs. For the most part the building is looking great  
The proposal for the AP plumbing has been received. Perhaps we can apply for a grant to do  
the repairs on the building. Quotes are still coming in.

FUNDRAISING

Lucille opened an account with the bottle return. There was discussion that perhaps they  
would come with a truck for an on premise location. Meg is looking into it. A tentative date  
would be the 17th June.

A car wash was suggested.and having the ice-cream truck come on a day that Melissa has  
Dan the Snakeman coming was a good suggestion and well received

There will be a committee meeting next week on the 25th at 6pm.

OLD BUSINESS

Alyssa is finding out when we will have an audit.

NEW BUSINESS

New Board Member

GUEST COMMENTS

Ann Henderson was impressed . And stated that she would like to be a part of this Board.

VISITORS TO BE EXCUSED.

A motion was made to go to the Executive Session

Motion. George M.  
Seconded. DonnaB.  
All in Favor

A motion was made to conclude the Executive Session to return to our regular meeting

Motion George Mango  
Cynthia Drake  
All in Favor

Adjournment at 7:40pm.

Motion George M.  
Seconded Megan G.  
All in Favor

Respectfully submitted



Sally Kondziela