

# MAXWELL MEMORIAL LIBRARY

## Board of Trustees Meeting Agenda

September 20th, 2021

NOTE: Due to the COVID-19 protocols, this meeting is to be held virtually via Zoom.

### CALL TO ORDER

VISITOR ACKNOWLEDGMENT AND WELCOME - NOTE: Visitors should email [director@maxwellmemoriallibrary.org](mailto:director@maxwellmemoriallibrary.org) no later than September 17th at 4 pm with their request to attend. A Zoom meeting invitation will be emailed to them.

### REPORTING

Approval of Last Trustee Meeting Minutes: Board Secretary Trustee approval needed

Treasurer's Reports: August

George Mango - Statement of Revenue and Expenditures Balance Sheet for August 2021 - Trustee approval needed

Finance Committee: Upstate Financial Acct Update

2021 - 2022 Budget discussion and approval

Discuss and approve 3% raise for staff and director

Director's Report: Trustee approval needed

Youth Services Report: Trustee approval needed

President's Reports: Lucille Adorante

Annual Appeal / Board of Elections

Next meeting - October 25th at 6 pm

Friends of the Library Report: Ann Henderson, next meeting Oct 5th (Sally attends)

Strategic Plan Committee Report: no report

Buildings & Grounds Committee: report on space investigation for library functions

Fundraising Committee: Annual appeal discussion and mailing list

### OLD BUSINESS

Audit

### NEW BUSINESS

Marcia - clergy meeting report

OCPL MOU discussion and vote

GUEST COMMENTS

VISITORS TO BE EXCUSED

EXECUTIVE SESSION

RETURN TO REGULAR SESSION

ADJOURNMENT