

MAXWELL MEMORIAL LIBRARY

Board of Trustees Meeting Agenda

November 15th, 2021 NOTE: This meeting will be held in person.

CALL TO ORDER

VISITOR ACKNOWLEDGMENT AND WELCOME--NOTE: Visitors should email director@maxwellmemorallibrary.org no later than November 12th by 4 PM with their request to attend.

AUDIT RESULTS & 990 - Mike Lisson

REPORTING

Approval of Last Trustee Meeting Minutes: Board Secretary Trustee approval needed

Treasurer's Reports: October

George Mango - Statement of Revenue and Expenditures Balance Sheet - Trustee approval needed

Director's Report: Trustee approval needed

Youth Services Report: Trustee approval needed

President's Reports: Lucille Adorante

Annual Appeal Update

January Board Calendar - Board self evaluation - Megan

Next meeting - January 10th

Fundraising Committee: Barb and Alyssa

Tree Drawing - raffle ticket pick up

Friends of the Library Report: George report, January volunteer?

OLD BUSINESS

Marcia - Clergy Meeting

Staff Christmas Celebration - Dec lunch

Staff retirements

NEW BUSINESS

GUEST COMMENTS

VISITORS TO BE EXCUSED

EXECUTIVE SESSION
RETURN TO REGULAR SESSION
ADJOURNMENT