

MAXWELL MEMORIAL LIBRARY

BOARD OF TRUSTEES MEETING AND MINUTES

MARCH 21,2022

The meeting was called to order by Vice-President Donna Breen at 6:01 p.m.

ATTENDING Alyssa Ali, Director  
George Mango,Treasurer  
Donna Breen. Vice President  
Cynthia Drake  
Ann Henderson  
Barbara Parsons  
Megan Glass  
Sally Kondziela Secretary

VISITORS. Rena Brower, Library Assistant,  
David Colbert  
Mary Lou Rohner  
Jennifer Groth

APPROVAL OF THE MINUTES OF JANUARY.

Motion made. George Mango  
Seconded. Barbara P.  
Approved All in Favor

APPROVAL TREASURERS REPORT. December as distributed

Motion made by George Mango  
Seconded by Barbara Parsons  
Approved by All

TREASURERS REPORT. January as distributed.

Motion made by George  
Seconded by Ann H.  
Approved by All

February as distributed

Motion made by George  
Seconded by AnnH  
Approved by All

February

Current Assets

322,394.51

Retained Earnings

120,213.52

Net Income

202,180.99

DIRECTORS REPORT. Alyssa Ali

I have submitted the 2% budget referendum increase request to the Assistant Superintendent of .West Genesee School District. A public budget hearing will be Wednesday May 4th at 6 pm

in the West Genesee Library. A representative from the library should be present in case of questions. The vote is held Tuesday, May 17th.

We were presented a check for \$3000. A grant secured by NYS Assemblyman William Barclay, that given by Assemblyman John Lemondes. He presented the check to a group of trustees, Christian Zabriskie(OCPL Executive Director) and myself.

Potter & Perrone completed work on insulating the basement.

Motion was made to accept the  
Directors Report. Barbara P.  
Seconded. George  
All in Favor

The Annual Report has been submitted to OCPL.

The motion was made to accept  
The Annual Report. George Mango  
Seconded .....Barbara P.  
All in Favor

YOUTH SERVICES REPORT. Melissa Lewandowski

On Mondays I have Storytots Time ages 0-3. We read stories, sing songs , learn nursery rhymes, dance and jump with playing time at the end. On Thursdays I have Pre-School Pals Story Time ages 3-5.

A new program that I am offering on the 2nd Saturday of each month is Saturday Family Fun.

Motion was made to accept the Youth  
Services Report.

Motion was Made by. Ann H  
Seconded..... .Cynthia D.  
All in Favor

PRESIDENTS REPORT Marcia Wickert

The most "pressing" item on my list of duties is the search for a new Director. The committee will have specifics to question the applicants. It was a pleasure to meet with Assemblyman John Lemondes and receive a check for \$3000.00 from a grant from the Farmers caucus that can be used for anything we might need.

Upcoming on May 21st is the Annual Mile Long Sale in the Village of Camillus.

Report from Donna Breen...Vice President

Reporting on an update for the applicants for Director. We have been meeting and have narrowed down the search. There are now 2 applicants that might be promising. Our next meeting hopefully will determine results.

Our next Board meeting will be April 18. Zoom meeting TBA.

#### BOARD SELF-EVALUATION. Megan

This report will be tabled until our next meeting.

#### FUNDRAISING COMMITTEE.

Our meeting was held on March 15th. We have reviewed and updated planned events being considered. And are still looking into possibilities/potentials. May 21st we will hold the Library Book Sale and Cruisin' Cones will be here. July 16th will have the Bottle Drive. The Brewfest and Coffee Fundraisers are still being looked into.

Our next meeting will be April 26th.

#### FRIENDS REPORT. Jennifer Groth

In March we had our Pot O Gold 50/50 Raffle..Preorders for the Geranium sale will start soon. Pickup will be May 14 at the Village Hall.

#### NEW BUSINESS.

It was pointed out that Health Care must be offered to full-time employees. It was mentioned that a background check might be valuable for those working with children. A discussion about having background checks done on new employees was held.

There was a motion that a background check be implemented during the hiring process of the new director.

Motion made. Cynthia  
Seconded.....Donna  
All in Favor

#### OLD BUSINESS. None

GUEST COMMENTS. Our new Trustee applicant questioned the Board about the activities, programs and events. How they were advertised in the community. He offered to put it in the Camillus Chamber of Commerce Newsletter. He was informative with his suggestions. .

Jennie will continue to submit articles about various Friend activities to the Press Observer.

#### VISITORS EXCUSED

A motion was made to go to the EXECUTIVE  
SESSION

Motion made by George  
Seconded.....Ann  
All in Favor

ADJOURNMENT. At 7:10 p

Motion made to adjourn

Motion made by George M.  
Seconded          Barbara P.  
All in Favor

RESPECTFULLY SUBMITTED

SALLY KONDZIELA, SECRETARY

## EXECUTIVE SESSION

CALLED TO ORDER AT BY ACTING PRESIDENT DONNA BREEN

The discussion was for approval for David to become a member of the Board of Trustees at Maxwell Library. He comes with much knowledge of our community . Has been a resident of Camillus for 30 years; has been a member of Camillus Chamber of Commerce.CNY Waste Mgmt. Assoc., NY Water Environment Association. He is eager to give back to our Camillus Community.

Motion was made to accept David Colbert for the Board of Trustees

Motion made George M/  
Seconded. Ann H  
All in Favor

The next discussion was referring to the letter to David of acceptance and a Trustee Binder that is available .

## RETURN TO REGULAR SESSION

Motion was made to return to the regular session at 7:06

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.Motion. George Mango  
Seconded. Barbara P.  
All in Favor

## ADJOURNMENT at 7:10

Motion was made to adjourn.

Motion George  
Seconded. Barbara P.  
All in Favor

RESPECTFULLY SUBMITTED

SALLY KONDZIELA, SECRETARY