

MAXWELL MEMORIAL LIBRARY

APRIL 11, 2022

BOARD OF TRUSTEES MEETING AND MINUTES

The meeting was called to order by Marcia Wickert, President at 6:03 p.m.

ATTENDING. Marcia Wickert, President
George Mango, Treasurer
Donna Breen, Vice President
Barbara Parsons
Cynthia Drake
David Colbert
Ann Henderson
Sally Kondziela, Secretary

VISITORS. Jennifer Burke, Library Director
Jennifer Groth Friends
Rena Brower, Assistant Director
Mary Lou Rohner, Friends

ACKNOWLEDGE Introduction of Jennifer Burke our new Director at Maxwell Library.

MINUTES..

Approval of Minutes of March 21st meeting.

Motion made. By Donna B.
Seconded. Barbara P.
All in Favor

Approval of minutes of March 29th meeting

Motion made by Cynthia Drake
Seconded by George Mango
All in Favor

TREASURERS REPORT

George Mango, Treasurer

Retained Earnings.	120,213.52
Net Income	172,148.41

TOTAL LIABILITIES. AND EQUITY	292,361.93
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A motion was made to accept the Treasurers report as presented subject to audit.

Motion. Barbara P.
Seconded Donna B.
All in Favor

INTERIM DIRECTOR'S REPORT RENA BROWER

On March 29, I attended an OCPL Zoom meeting on Gimlet. This is a software product, already in use in two of the cities branches and a at least one member library, that is

used for collecting data needed for the annual report. I have told OCPL to keep us posted on progress.

We are back to our regular hours. 10 AM TO 8PM Monday thru Thurs.

Given the increase of COVID we are strongly recommending masks for patrons while browsing but not requiring them to do so. There is a change in the Maxwell staff as of April 4, The Circulation clerk resigned. I have hired a new Circulation clerk who will begin on April 18th.

Our staff had a Narcan training with Mariah Senecal-Reilly, Mental Health and Substance Use Initiatives Program Coordinator for Onondaga County.

National Library week was April 3-9. Barbara Parsons and myself set up a GOLDEN TICKET GIFT CARD GIVEAWAY. It was very well received by the patrons that won.

The April art Exhibit by photographer Todd Tanner has been absolutely stunning. I hope the Trustees will make time to see it.

A motion was made to accept the Interim Director's report.
Motion made George M.
Seconded. Cynthia
All in Favor

YOUTH SERVICES REPORT MELISSA L.

I provide active services for Story Time programs. The Grab and Go crafts had 150 kits distributed. Offsite Story Time is every Tuesday from 10 to 10:30 a.m. this offsite program is with Partners in Parenting with the preschool class.

I participated in the Graphic Novel Book Club at Camillus Middle School. This meeting was to see who was interested, to see what goals the students have for a club, and to brainstorm what future meetings would look like.

A motion was made to accept the Youth Services Report
Motion made. Donna B.
Seconded. Barbara Parsons
All. In Favor

PRESIDENTS REPORT. Marcia Wickert

A motion was made to accept the candidate Jennifer Burke. Director of Maxwell Memorial Library. Her starting date will be May 2, 2022.

Motion made by George M.
Seconded Donna B.
All in Favor

Our next meeting will be May 16, 2022

BOARD SELF EVALUATION. Megan G

I will do an update at the May Meeting.

FINANCE COMMITTEE. George M.
Committee David C. Ann H

No Report

BUILDING AND GROUNDS George

George mentioned that he would like Finance and Building and Grounds committees to meet together. He will set a date and time.

FUNDRAISING COMMITTEE. Barbara P.

The Golden Ticket Awards was met most favorably. I will be speaking with Mary Deveny of "Crusin Cones" for our participation on May 21st along with the Camillus Sidewalk Sale. Our next meeting will be April 26th at 3 p.m..

FRIENDS Jennifer Groth

We are taking orders for our geranium sale. The plants are from Bradke's.

OLD BUSINESS. None

NEW BUSINESS. None

GUEST COMMENTS

Our new Director is happy to be here ,she will see us on May 2nd.

Jennifer G. mentioned that the income tax filing for Friends was completed.

ADJOURNMENT. The motion was made to adjourn at 6:48 p m .

Motion. George M.
Seconded. Cynthia D.
All in Favor

Respectfully Submitted

Sally Kondziela,Secretary