

MAXWELL MEMORIAL LIBRARY

Board of Trustees Meeting Agenda

August 15, 2022 at 6:00pm

1. Call to Order
2. Visitor Acknowledgment and Welcome
3. Approval of the June 27, 2022 Board Meeting Minutes
 - a. Trustee approval needed
4. Treasurer's Report - George Mango
 - a. June and July Statements of Revenue and Expenditures, Balance Sheet, Statement of Profit and Loss, Bank Balance
 - b. Trustee approval needed
5. Board Self-Evaluation - Megan Glass
6. Director's Report – Jennifer Burke
 - a. Trustee approval needed
7. Youth Services Report – Melissa Lewandowski
 - a. Trustee approval needed
8. President's Report – Marcia Wickert
 - a. Trustee approval needed
 - b. Next meeting: August 15, 2022
9. Friends Of The Library Report - Jennifer Groth
 - a. Board representation at future meetings
 - b. Plant sale
 - c. 2023 projects
10. Fundraising Committee - Barb Parsons
11. Finance Committee - George Mango
 - a. Draft Budget for 2023
12. Building & Grounds Committee - George Mango

13. Old Business

- a. Trustee Training

14. New Business

- a. Draft annual appeal letter
- b. Fundraising calendar for 2023

15. Executive Session

16. Guest Comments

17. Adjournment