

**MAXWELL MEMORIAL LIBRARY**  
**Board of Trustees Meeting Agenda**  
**November 21, 2022 at 6:00pm**

1. Call To Order
2. Visitor Acknowledgement and Welcome
3. Approval of the October 17, 2022 Board Meeting Minutes
  - a. Trustee approval needed
4. Treasurer's Report - George Mango
  - a. Trustee approval needed
5. Director's Report - Jennifer Burke
  - a. Trustee approval needed
6. Youth Services Report - Melissa Lewandowski
  - a. Trustee approval needed
7. President's Report - Marcia Wickert
8. Friends of the Library Report - Jennie Groth
9. Fundraising Committee - Barb Parsons
  - a. Annual Appeal update
  - b. 315 Brewery update
10. Finance Committee - George Mango
11. Building & Grounds Committee - George Mango
12. Old Business
  - a. Updates on NYS Construction Grant
  - b. Holiday Party
  - c. Trustee Training
  - d. Saturday After Thanksgiving
13. New Business

- a. 2023 Library Tax Levy Proposition
- b. New Trustee Appointment
- c. Budget Narrative

14. Guest Comments

15. Adjournment