

MAXWELL MEMORIAL LIBRARY

BOARD OF TRUSTEES MEETING AND MINUTES

NOVEMBER 21, 2022

The meeting was called to order by Vice-President. Donna Breen at 6:00 p.m.

Attending. Donna Breen Vice-President
George Mango Treasurer
Sally Kondziela. Secretary
Ann Henderson David Colbert
Cynthia Drake
David Colbert
Barb Parsons
Jennifer Burke, Director

Visitors Rena Brower
Robin Pierre

MINUTES Approval of the October 17th Minutes. Motion made by Megan Glass
Seconded. David C.
All in Favor. Motion Carried

Approval Minutes of the Annual Meeting and Minutes
October 17, 2022

Motion made by Barbara P.
Seconded. Ann H.
All in Favor. Motion Carried

TREASURERS REPORT	Total Assets.	415,262.68
	Retained Earnings	97,726.14
	Net Income.	317,536.54
	Total Equity.	415,262.68
Total Liabilities & Equity.		415,262.68

Approval of the Treasurers Report. Motion made by George M.
As submitted. Seconded. David C.
All in Favor. Motion Carr

DIRECTORS REPORT Jennifer Burke

I have attended the NYLA Annual Conference Saratoga Springs November 2-5, 2022. There were many interesting meetings that I was able to attend.

In the building update, renovations have been completed. New appliances installed and the fire door has been replaced. Bricks were power-washed.

I have enrolled Maxwell in the Energy Savings Plan, as the cost is very low and will save us \$573.26 on our National Grid invoice

A motion was made to accept the Directors Report

Motion. George M.
Seconded Barbara. P.
All in Favor.

YOUTH SERVICES REPORT Melissa Lewandowski

On Wednesdays I have Preschool Pals Story Time for ages 3-5. There have been 31 in attendance Every Wednesday I have I have teen table top games.

A motion was made to accept the report

Motion. David C.
Seconded. Cynthia
All in Favor.

PRESIDENTS REPORT Donna Breen Vice President

Our next meeting will be January 23,2023

FRIENDS OF THE LIBRARY

We had a meeting in person on November 1,2022. We donated \$150.00 to the Library Annual Fund Drive. Our anticipated 2023 calendar will be posted online once it is finalized. Friends participated in community outreach by donating a wreath to the Holiday Open House at the Octagon House.They will participate in other activities such as decorating the library for the holidays

FUNDRAISING Barbara Parsons

The Annual Appeal update has been quite well received and there are more donors expected to come in this next month and even after the new year. The Appeal has \$6,423.00 thus far. Our next meeting Via zoom is January 9th at 4 p.m.

Donna reported that the efforts on the Coffee Fundraiser. 2023 is considered a 'go'.

FINANCE COMMITTEE. George Mango

The motion was made to not approve the statement as distributed.

Motion George M.
Seconded. David C.
All in Favor with One abstaining. MeganG

There were recommendations made to the Board that they will discuss at their next meeting. The meeting will be November 29th at 11 a.m. at the Library. There will be a Board Meeting after at 11;30 a.m.

BUILDING AND GROUNDS. George Mango

The invoice for the construction was paid. We are still waiting for the Grant money to arrive!

OLD BUSINESS. There was much discussion on the extended holiday closing for the staff here at Maxwell. It was approved this year without pay. .

The holiday party was discussed with everyone's help I can see it will be successful All invites are sent. We need response by Dec. 5

NEW BUSINESS Regarding the Library Tax Levy Proposition Jennifer informed us that it will be necessary to increase it.

A suggested proposed tax of living be applied for next year when the request is due.

Discussion for new Trustees need to be approached. Perhaps in the months ahead suggestions can be acquired.

GUEST COMMENTS. Robin wished everyone a Happy Thanksgiving.

ADJOURNMENT.

Motion made to adjourn to the Executive Session

Motion. Megan G.
Seconded. Barb P.
All in Favor

ADJOURNMENT. FROM EXECUTIVE SESSION to Regular Meeting

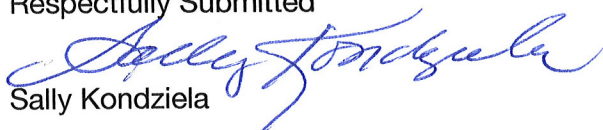
. Motion made. George M.
Seconded. SallyK.
All in Favor

ADJOURNMENT Vice President Donna Breen adjourned the meeting at 8;02 p.m.

Motion made to adjourn

Motion. Made Ann H.
Seconded. George M.
All in Favor

Respectfully Submitted


Sally Kondziela