

**Maxwell Memorial Library  
Board of Trustees Meeting Minutes  
November 29, 2022**

The meeting was called to order at 11:35am.

In attendance:        Marcia Wickert, President  
                              George Mango, Treasurer  
                              David Colbert  
                              Cynthia Drake  
                              Ann Henderson

Visitors:                Rena Brower, Library Assistant  
                              Jennifer Burke, Library Director

A motion was made that upon the retirement of Frank Bellso, John J. Petosa be appointed the new accountant for Maxwell Memorial Library as of December 1, 2022.

Motion – George Mango  
Second – David Colbert  
All in favor – motion carried

A motion was made that upon review by John J. Petosa, our Accounting and Checks Procedures be streamlined and Library Director, Jennifer Burke, be added as a signatory on our bank accounts. Discussion occurred.

Motion – George Mango  
Second – David Colbert  
All in favor – motion carried

A motion was made to add Vice President, Ann Henderson as a signatory on our bank accounts.

Motion – George Mango  
Second – David Colbert  
All in favor – motion carried

A motion was made to adjourn the meeting at 11:55am.

Motion – George Mango  
Second – David Colbert  
All in favor – motion carried

Respectfully submitted,

Ann Henderson