

**MAXWELL MEMORIAL LIBRARY**  
**Board of Trustees Meeting Agenda**  
**January 23, 2023 at 6:00pm**

1. Call to Order
2. Visitor Acknowledgement and Welcome
3. Approval of the November 21, 2022 Board Meeting Minutes
4. Treasurer's Report - George Mango
  - a. Trustee approval needed
5. Director's Report - Jennifer Burke
  - a. Trustee approval needed
6. Youth Services Report - Melissa Lewandowski
  - a. Trustee approval needed
7. President's Report - Marcia Wickert
8. Friends of the Library Report - Jennie Groth
9. Fundraising Committee - Barb Parsons
10. Finance Committee - George Mango
11. Building & Grounds Committee - George Mango
12. Strategic Plan Committee - Cynthia Drake
13. Old Business
  - a. 2023 Library Tax Levy Proposition
  - b. New Trustee Appointment
14. New Business
  - a. Employee Retention Tax Credit (ERTC)
15. Guest Comments
16. Adjournment