

MAXWELL MEMORIAL LIBRARY
Board of Trustees Annual Meeting Agenda
October 21, 2024 at 6:00pm

1. Call to Order
2. Visitor Acknowledgement and Welcome
3. Approval of the Last Annual Meeting Minutes of October 16, 2023
4. Treasurer's Report - George Mango
 - a. Year-End Statements of Balance, Revenue and Expenditures, Profit and Loss, and Bank Balance
 - b. Trustee approval needed
5. Director's Report - Jennifer Burke
6. President's Report - Ann Henderson
7. Old Business
8. New Business
9. Adjournment

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1. Call to Order
2. Visitor Acknowledgement and Welcome
3. Approval of the September 16, 2024 Board Meeting Minutes
4. Treasurer's Report - George Mango
5. Director's Report - Jennifer Burke
6. Youth Services Librarian Report - Melissa Lewandowski
7. President's Report - Ann Henderson
8. Committee Reports
 - a. Fundraising
 - b. Finance
 - c. Building & Grounds
 - d. Long-Range Planning
 - e. Nominating & Personnel
9. Old Business
 - a. Backflow prevention device
10. New Business
 - a. Cleaning the gutters
 - b. 2025 Board meeting dates
 - c. Holiday Party
 - d. Check from IRS
11. Guest Comments
12. Executive Session
13. Adjournment