

Maxwell Memorial Library Budget 2024-2025

Approved by the Board of Trustees 9/16/24

INCOME	2024-25
West Genesee School Tax Levy	\$396,707
LLSA (New York State)	\$6,409
Book Sales	\$2,000
Cash Drawer	\$1,500
Fundraising	\$14,500
Donations & Gifts	\$2,000
Grants	\$3,000
Interest	\$3,000
Miscellaneous	\$600
TOTAL	\$429,716
EXPENSE	2024-25
<u>Books, AV & Periodicals</u>	
Books - Adults	\$16,000
Books - Children & Teen	\$5,500
Audiobooks & DVDs	\$4,500
Digital Content	\$13,200
Periodicals & Newspapers	\$3,725
Museum & Park Passes	\$435
Nontraditional Kits & Games	\$500
Books, AV & Periodicals Subtotal:	\$43,860
<u>Technology</u>	
OCPL System Services	\$8,606
Communications	\$2,240
Library Website	\$350
Software & Licenses	\$1,075
Digitization	\$375
Copier	\$4,800
Technology/Equipment	\$1,500
Technology Subtotal:	\$18,946

<u>Personnel</u>	
Salaries	\$258,000
Disability/Paid Family Leave	\$2,000
Payroll Tax	\$19,737
Health Insurance	\$8,129
Workers' Compensation Insurance	\$2,500
401(K) Match	\$5,000
Personnel Subtotal:	\$295,366
<u>Operations/Maintenance</u>	
Utilities	\$7,960
Insurance	\$6,700
Cleaning	\$13,000
Maintenance	\$7,000
Capital Expenses Reserve	\$1,534
Telephone	
Postage	\$1,300
Marketing	\$1,600
Supplies - Custodial	\$800
Supplies - Office and Library	\$2,000
Supplies - Miscellaneous	\$7,200
Audit & Accounting Fees	\$7,500
Payroll Services	\$4,900
Professional Development	\$2,000
Organizational Memberships	\$1,050
Operations/Maintenance Subtotal:	\$64,544
<u>Event Programming</u>	
Children & Teen Programming	\$2,000
Adult Programming	\$3,000
Summer Reading Programming	\$2,000
Event Programming Subtotal:	\$7,000
TOTAL	\$429,716