

Maxwell Memorial Library Budget 2025-2026

Approved by the Board of Trustees 9/15/25

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| INCOME | 2025-26 |
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| West Genesee School Tax Levy | \$412,575 |
| LLSA (New York State) | \$6,561 |
| Book Sales | \$2,000 |
| Cash Drawer | \$1,500 |
| Fundraising | \$18,000 |
| Donations & Gifts | \$2,000 |
| Grants | \$3,000 |
| Interest | \$3,000 |
| Miscellaneous | \$600 |

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| TOTAL | \$449,236 |
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| EXPENSE | 2025-26 |
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Books, AV & Periodicals

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| Books - Adults | \$15,000 |
| Books - Children & Teen | \$6,500 |
| Audiobooks & DVDs | \$4,500 |
| Digital Content | \$13,200 |
| Periodicals & Newspapers | \$3,730 |
| Museum & Park Passes | \$830 |
| Nontraditional Kits & Games | \$117 |

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| Books, AV & Periodicals Subtotal: | \$43,877 |
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Technology

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| OCPL System Services | \$9,592 |
| Communications | \$2,347 |
| Library Website | \$350 |
| Software & Licenses | \$3,333 |
| Digitization | \$375 |
| Copier | \$4,800 |
| Technology/Equipment | \$1,500 |

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| Technology Subtotal: | \$22,297 |
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| <u>Personnel</u> | |
| Salaries | \$268,000 |
| Disability/Paid Family Leave | \$2,000 |
| Payroll Tax | \$20,502 |
| Health Insurance | \$8,700 |
| Workers' Compensation Insurance | \$2,500 |
| 401(K) Match | \$5,000 |
| Personnel Subtotal: | \$306,702 |
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| <u>Operations/Maintenance</u> | |
| Utilities | \$8,460 |
| Insurance | \$6,700 |
| Cleaning | \$13,700 |
| Maintenance | \$7,000 |
| Capital Expenses Reserve | \$2,000 |
| Postage | \$1,300 |
| Marketing | \$1,600 |
| Supplies - Custodial | \$800 |
| Supplies - Office and Library | \$2,000 |
| Supplies - Miscellaneous | \$7,200 |
| Audit & Accounting Fees | \$7,500 |
| Payroll Services | \$4,900 |
| Professional Development | \$4,000 |
| Organizational Memberships | \$1,200 |
| Operations/Maintenance Subtotal: | \$68,360 |
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| <u>Event Programming</u> | |
| Children & Teen Programming | \$2,500 |
| Adult Programming | \$3,500 |
| Summer Reading Programming | \$2,000 |
| Event Programming Subtotal: | \$8,000 |
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| TOTAL | \$449,236 |