

**Maxwell Memorial Library  
Board of Trustees Annual Meeting Minutes  
October 20, 2025**

Meeting called to order by President Ann Henderson at 6:00pm.

Attendees: Ann Henderson, President  
Donna Breen, Vice President  
George Mango, Treasurer  
Sally Kondziela, Secretary  
Allison Palermo-Record  
Philip Grome  
Daryl Zarpentine  
Nancy Davidson  
Lucille Adorante

Visitors: Jennifer Burke, Director  
Rena Brower, Library Assistant

Minutes from the October 21, 2024 Annual Meeting were reported. There is one correction under the President's Report on page 2 – should read “loss of our Friends group.” Allison Palermo-Record made a motion to approve the minutes with this correction. Donna Breen seconded the motion. All in favor, motion carried.

**Treasurer's Report – George Mango**

George presented the year-end financials of October 1, 2024 – September 30, 2025. Philip Grome made a motion to approve the year-end financials. Lucille Adorante seconded the motion. All in favor, motion carried.

**Director's Report – Jennifer Burke**

Jennifer presented her report for yearly activities during October 1, 2024 – September 30, 2025. She attended many meetings throughout the year and accomplished many administrative tasks. Building repairs and landscaping were done. Many programs were introduced to enhance our offerings to adults and children, as well as increased outreach efforts to the community.

**President's Report – Ann Henderson**

Ann thanked the Board for their work this year, as well as library staff. There is still work to be done.

**Old Business**

None.

**New Business**

None.

President Ann Henderson adjourned the Annual Meeting at 6:16pm.

Respectfully submitted,

A handwritten signature in blue ink, reading "Sally Kondziela".

Sally Kondziela