

**Maxwell Memorial Library  
Board of Trustees Meeting Minutes  
March 16, 2026**

**Attendees:**

Ann Henderson, President  
Donna Breen, Vice President  
George Mango, Treasurer  
Phillip Grome  
Alison Palermo-Record

**Visitors:**

Jennifer Burke  
Rena Brower

**Absent:**

Daryl Zarpentine  
Nancy Davidson, Secretary  
Lucille Adorante

Meeting was called to order by President Ann Henderson at 6:00 pm.

The minutes of the January 20, 2026 meeting were approved.

The minutes of the February 4, 2026 meeting were approved.

**Treasurer's Report – George Mango**

Statement of Financial Position as of February 28, 2026:

Total Assets:	\$443,196.08
Retained Earnings:	\$193,581.70
Net Income:	\$249,614.38
Total Liabilities and Equity:	\$443,196.08

The report was accepted as written, subject to audit.

**Director's Report – Jennifer Burke**

Jenny shared her report detailing statistics, administrative items, and outreach programming for February 2026. It was also noted that the library has not been successful in finding a candidate for the social media library clerk position that has been advertised.

**President's Report – Ann Henderson**

Ann shared information about recent trainings that were available for board members to attend. Specifically, the training for Open Meeting Law was discussed. Ann reminded board members about the requirement to complete a minimum of two hours of professional development annually. Ann noted that that sexual harassment training needs to be completed by all board members. Jenny indicated that she would share the link to complete the training online.

**Fundraising Committee – Donna Breen**

The annual Geranium Sale will take place from March 23-May 9. Set up will happen on May 15 and will take place in the Village Hall garage once again. Order forms are now available. Pick up will be May 16th.

All hands on deck will be needed to help with set up and pick up.

**Finance Committee- George Mango**

No report. Next Meeting will be April 23, 2026 at 3:00 pm.

**Building and Ground Committee – Phillip Grome**

No report. Next Meeting will be April 23, 2026 at 3:00 pm.

**Long-range Planning Committee – Ann Henderson**

No report.

**Nominating and Personnel Committee – Ann Henderson**

No report.

**Old Business**

None.

**New Business**

Jenny will be sending a list of recommendation statements from the American Library Association to consider affirming:

Freedom to Read, Freedom to View, Library Bill of Rights

The meeting was adjourned by President Ann Henderson at 6:48 pm.

Respectfully Submitted,  
Phillip Grome, Trustee