

MAXWELL MEMORIAL LIBRARY

Board of Trustees Meeting Agenda

November 19, 2018

CALL TO ORDER

VISITOR ACKNOWLEDGMENT AND WELCOME

REPORTING

Reading and Approval of Last Trustee Meeting Minutes: Board Secretary Trustee approval needed

Treasurer's Reports: Michael Dendis Trustee approval needed
 Statement of Revenue and Expenditures
 Balance Sheet and Fund Balance

Director's Report: Amanda Perrine Trustee approval needed

President's Reports: Lucille Adorante
 December Board Calendar
 Next meeting Saturday, December 1 (Party)

Friends of the Library Report: Barb Parsons

OLD BUSINESS

Annual Appeal Letter (Thank You Letters)

Handbook Revision

MOU Meeting with Friends

NEW BUSINESS

New Board of Trustees Handbooks

2019 Holidays Approval

2019 Board Meetings Approval

 *February Meeting

Bids for Cleaning

Bids for the Copier

December Party – Who's doing what & when

GUEST COMMENTS

EXECUTIVE SESSION: Director Review

ADJOURNMENT