

# Maxwell Memorial Library Monthly Meeting

## Minutes Monday, March 26, 2018

**Present:** Trustees Lucille Adorante, Donna Breen, Kris Northrop, Cynthia Drake, Megan Glass;  
Director Amanda Perrine

**Call to Order:** 6:33 pm

**Guests:** Amanda Travis/OCPL, Barbara Parsons/Trustee applicant, Jen Grant/Fairmount BOT  
President

Trustee Presentation given by Amanda Travis, OCPL Member Services Coordinator

*Motion to dispense with the reading of the January 2018 meeting minutes made by Megan Glass, seconded by Donna Breen. Unanimous vote in favor.*

*Motion to accept January 2018 meeting minutes made by Megan Glass, seconded by Donna Breen. Unanimous vote in favor.*

**Treasurer's Report:** No Treasurer report due to Mike Dendis absence.

**Director's Report:** Presented by Director Amanda Perrine

*Motion to approve Director Perrine's January Director's report as presented made by Donna Breen, seconded by Cynthia Drake. Unanimous vote in favor.*

**Presidents Report:** Lucille Adorante

- April board meeting scheduled for 4/16/18.
- Will finalize strategic plan update.
- Will discuss construction grant project.
- Review/approve business appeal letter

**Friends Update:** Lucille Adorante

- Friends submitted an MOU, will table discussion for this meeting and take up later.
- "Poem in Your Pocket" program with the Friends will be held in April, National Poetry month.
- Friends voted to continue displaying in regular space.

**Committee Reports:** Amanda Perrine

Fundraising:

- Proposing a Fundraising sub-committee
- Table discussion of future fundraising ideas

Centennial Celebration:

- One day event on 5/19/18
- Will include programs for kids, Barbershop Quartet, cake
- Guests from the Camillus community and local government will speak

- Planning to hold Centennial activities throughout the year
- Looking at entering a Maxwell Library float in the Camillus Memorial Day Parade
- Will continue to do “Throw Back Thursday” Facebook posts

**New Business:**

- Annual report submitted to state 2/22/18

Bylaws Article IV update; Weather Closing Policy Discussion; MOU with Friends; Construction Grant projects; and Fundraising Committee discussions tabled to April Meeting.

*Motion to approve the 2017 Annual Report submitted to the Division of Library Development made by Donna Breen, seconded by Megan Glass. Unanimous vote in favor.*

**Guest Comments:** none

*Motion to appoint Barbara Parsons to the Maxwell Board of Trustees effective immediately made by Megan Glass, seconded by Donna Breen. Unanimous vote in favor.*

*Motion to adjourn the March 2018 meeting at 8:00 pm made by Megan Glass, seconded by Cynthia Drake. Unanimous vote in favor.*

**Adjournment: 8:00 pm**

Respectfully submitted: Kristen Northrop co-secretary

**Next meeting:** April 16, 2018 at 6:00 pm