

MAXWELL MEMORIAL LIBRARY
MONTHLY MEETING'S MINUTES
Monday, September 17,2018

PRESENT: Trustees: Lucille Adorante, Donna Breen, Michael Dendis, Cynthia Drake,
Megan Glass, Barbara Parsons, Sue Mezey
Director: Amanda Perrine

CALL TO ORDER: 6:00PM

REPORTING:

Motion was made to dispense with the reading of and the acceptance of the minutes as amended from the August 20th meeting by Sue Mezey, seconded by Mike Dendis.
Unanimous vote in favor.

TREASURER'S REPORT: Presented by Mike Dendis

- * August 31 end balance - \$51,776.98
- * August 31 revenue - \$12,160
- * August 31 total operating expenses - \$20,948
- * August 31 Expenses over receipts - \$8,788

Motion to approve the treasurer's report as read was made by Donna Breen, seconded by Cynthia Drake. Unanimous vote in favor.

DIRECTOR'S REPORT: Presented by Amanda Perrine

After being reviewed in the meeting, motion to approve the report as presented was made by Megan Glass, seconded by Mike Dendis. Unanimous vote in favor.

PRESIDENT'S REPORT : Presented by Lucille Adorante

The BOT yearly calendar needs to be revised. This will occur at the monthly October meeting. Oct 15th will be our annual meeting as well as regular monthly meeting.

FRIENDS OF THE LIBRARY REPORT: Presented by Barb Parsons

- * Sponsor photographer , Ray Trudell's work wil be displayed during the month of Oct.
- * October 20th their 25th anniversary, the friends will hold their traditional celebration.
- *Community outreach with Camillus Ridge cannot move forwad without their coordinator. It is, therefore, tabled at this time.
- * Potted mums planned for October need to be discussed with Amanda
- * Refreshing the white lettering on the library sign also needs to be discussed with Amanda.
- * Friends suggest a final look at MOU for final consolidation.

OLD BUSINESS:

- * Motion to approve the yearly budget as amended was made by Barb Parsons, seconded by Sue Mezey. Unanimous vote in favor.
- * Amendments to the Annual Appeal Letter were suggested to draft copy. Final copy for Oct. meeting.
- * Handbook revisions tabled to Oct.

Motion was made to move to executive session by Sue Mezey, seconded by Mike Dendis.
Unanimous vote in favor.

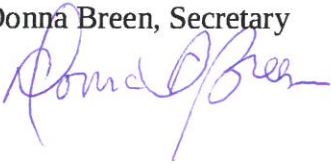
Motion was made to leave executive session and return to regular session by Sue Mezey,
seconded by Barb Parsons. Unanimous vote in favor.

ADJOURNMENT: 8:05PM

Motion to adjourn was made by Mike Dendis, seconded by Barb Parsons.
Unanimous vote in favor.

Respectfully submitted:

Donna Breen, Secretary

A handwritten signature in blue ink, appearing to read "Donna Breen", is written below the typed name. The signature is fluid and cursive.