

MAXWELL MEMORIAL LIBRARY  
BOARD OF TRUSTEES  
MONTHLY MEETING'S MINUTES  
Monday, May 20, 2019

PRESENT: Trustees: Lucille Adorante, Donna Breen, Michael Dendis, Megan Glass,  
Sue Mezey, Barb Parsons

Director: Amanda Perrine

ABSENT; Trustees: Cynthia Drake

CALL TO ORDER: 6:00 PM

VISITOR ACKNOWLEDGEMENT : Cheryl Robinson

REPORTING:

Motion was made to forego the reading of and approve the minutes with changes of the meeting of April 15, 2019 by Sue Mezey, seconded by Mike Dendis.  
Unanimous vote in favor.

TREASURER'S REPORT: Presented by Mike Dendis.

Items as of April 30<sup>th</sup>, 2019:

End Balance: \$169,614.10

Revenue: \$1,023.00

Total Operating Expenses: \$32,455.00

Expenses Over Receipts: \$31,512.00

Motion was made to accept the treasurer's report for April by Donna Breen, seconded by Barb Parsons. Unanimous vote in favor.

DIRECTOR'S REPORT: Presented by Amanda Perrine.

- \* Met with Amanda Schivulli, Member Service Coordinator, who visited Maxwell to become more familiar with us.
- \* OCPL is searching for a replacement for retiring director, Janet Park. July retirement.
- \* The Sexual Harassment training was held in Marcellus Library on May 9<sup>th</sup>. Ginny Bothesda presented a 45 min. program. All approved.
- \* Amanda attended two school budget meetings prior to school budget vote.
- \* Reference section was weeded out of old materials and substance abuse collection was added to it for privacy.
- \* Basement cleanout is underway. Mulch replaced. Investigating cost of replacing the stones out front as well. Mastiff Mowing has estimated \$2,680. Checking further.
- \* Helio Health Van will come to Maxwell every Wednesday. Will be setting a specific schedule to educate and deal with drug issues. Opioids in particular are on the rise.

Motion was made to approve the Director's report by Mike Dendis, seconded by Donna Breen. Unanimous vote in favor.

PRESIDENT'S REPORT : Presented by Lucille Adorante.

- \* May-June board calendar : A committee was established to discuss possible fund-raising besides patron letter to those who have previously given. ( Amanda, Lucille, Megan, Mike, and Barb ). They will meet prior to July.

- \* Next meeting will be Monday, June 17<sup>th</sup>. Sue Mezey (VP) will preside in Lucille's absence.

**FRIENDS OF THE LIBRARY REPORT:** Presented by Barb Parsons.

- \* The Total donation for the window shades ( after balance received) was \$1,655.00 This was very much appreciated by the library and the Board.
- \* Interest in having the bike rack returned out front. It would need a new concrete slab and to be repainted.
- \* There will be free balloons, spinners, bookmarks, and water handed out at the Memorial Day Parade on Monday. Donations are accepted.
- \* 16<sup>th</sup> Annual Geranium Sale has successfully been concluded. We wish to thank Bradtke Greenhouses in Weedsport . Some will be planted at Maxwell, a dozen will go to the Camillus Fire Dept., a dozen to the Village of Camillus, several will be delivered to library members who are in senior and assisted living centers. A special thanks to the 87 people who placed orders.

**OLD BUSINESS:**

Sign Quotes: Charles Signs has quoted \$22,900. Waiting to hear from others.

Intent to apply for a construction grant need to be done by the end of May.

With the grant approved, out portion would be \$5,725. 00. The sign would not be installed until May/June 2020.

Furnace Quotes: Murrays recommended fixing the voltage monitor for under \$400.

This means the furnace "should" last another 2 years, so no other quote

**NEW BUSINESS:**

Mike Lisson attended the meeting to discuss this year's 990. Since there are no taxes, the 990 will keep the tax exempt status. He reviewed the entire form presented for the 10/1/17 to 9/30/18. Motion was made to approve the 990 by Sue Mezey , seconded by Barb Parsons. Unanimous vote in favor.

**GUEST COMMENTS:**

Our guest, Cheryl Robinson, said she was visiting just to see what was going on.

She is a retired librarian from Hawaii. Although she is a Friend's member, her visit was not as a liaison, but as an interested citizen of Camillus.

**ADJOURNMENT: 7:18 PM**

Motion was made to adjourn the meeting by Megan Glass, seconded by Sue Mezey.

Unanimous vote in favor.

Respectfully Submitted

Donna Breen, Secretary

